

Agenda – PM Plenary

Date: SEPTEMBER 18, 2016

Location: ESSCO PM 2016

Call to Order: 10:28 AM

Minutes: VPFA

Absent: Lakehead

Call to Order:

1. **Adoption of the Agenda**
Motion by Executive to Approve the Agenda

2. **Adoption of the Minutes**
 - a. August 2016 Teleconference Minutes

McMaster: We should add a more appropriate name to all of the motions.

3. Executive Updates

President: We went over all of this with you all yesterday. We will be meeting OSPE in a few weeks to go over the future of our relationship

VP Services: Can confirm PM happened, and I have reached out to the other conference hosts.

VP Communications: The directorships have opened up. I am going to collect your contacts from all of your schools and I'll inform you as to who at your school is your blogger.

VP Finance and Administration: The budget is coming up today to be passed for the operational year.

4. **Executive Motions:** See Appendix A
 - a. **Motion 01:** Da Lootz (2016-2017 Operating Budget)

5. Member Motions:

- a. **Motion 01:** OEC Member Rights Reduction
- b. **Motion 02:** Long Term Goals (I play multiple strategy games, including Age of Empires, Europa Universalis IV and Victoria II)
- c. **Motion 03:** We need to get SMART (SMART Goals 2016-2017 Term)
- d. **Motion 04:** You're a BOARD! (Mandating ESSCO's Relationship with the BOA)
- e. **Motion 05:** Let's Change Change Lab!
- f. **Motion 06:** Role of Director of Diversity
- g. **Motion 07:** One of Us (Removal of OEC only membership)
- h. **Motion 08:** Bring back the engineering essay contest
- i. **Motion 09:** Update the President's accountability section in ESSCO's

6. Presentations

- a. 01: LIAC Solution by McMaster and Waterloo B

Cook: We have found that the LIAC is currently set up that it is not very visible in the policy. We found that working in groups would be a more effective solution to this committee as it will cover more issues with less effort. We would

propose a working group to test this working group. This will later allow the externals to work on a common goal

Water Break

Windsor: Once we decide who wants to take charge. I would like that we consult everyone as to what was covered.

Cook: It would be small groups that cover this.

York: How long would the groups last?

Cook: All year.

York: What would the groups be made up of?

Cook: All the VPX's

Executive: Would the directors be involved?

Cook: No.

Windsor: Most of the work will be completed between conferences as I understand.

Executive: We are unable to mandate member schools as is, so this may be difficult to write.

York: Will there be a motion added?

Cook: My vision for this is for it to be on the VPX's. It won't be mandating anyone.

Waterloo B: ESSCO would be more of a facilitator.

McMaster, Windsor, Western, and Waterloo B all volunteer for trial run

Cook: Melissa should be the champion of this working group to find a solution to the later working groups.

b. 02: Bid for AGM 2018 by York

Executive: You mentioned the 20 minutes from the airport, if anyone is fling in, they don't have a car. You need to be prepared to shuttle people back and forth. Just so you know when you're planning for your committee. A 20 minute cab ride is not cheap. Just so you're aware in the budget, it's not standard to provide dinner on the Friday night.

York: There's a bus, so that's an option.

Executive: In the past, when delegates fly in, it's the conference organizers responsibility to get them to the location from transit terminals.

Windsor: This is for ESSCO AGM? Doesn't it usually start Thursday night?

York: No.

Executive: There is supposed to be a new day early to train VPX's so it should be a 4 day long conference.

Windsor: Ok that's something to note because your budget is starting Friday.

Executive: That's just for the VPX's, so everyone else would come Friday. Just to clarify for York, what happened was AGM has been unproductive for vpx's because everyone was brand new and didn't know what they were doing. We were hoping the outgoing exec could give presentations and bring vpx's up to speed. The additional day would only be for the 14 students.

Executive: I'm concerned that schools will want to fly in everyone together.

Executive: it's up to the schools not the conference organizers to accommodate for that.

York: It's in 2018 so we have time to organize that.

McMaster: for sponsorships, are they going to be handled by the faculty or planning committee?

York: Committee.

Waterloo B: Has your eng soc agreed to sponsor this event?

York: Yes. We already have a conference subsidy so any club can apply for \$5000 funding. If we can personally ask the dean that would be great.

Executive: So you haven't asked the dean yet?

York: We talked to him and he wasn't 100% confident but he said it's far away so we can talk later.

Conestoga: For the sponsorships, you have \$10,000 for registration, \$40,000 for sponsorship. Where is that number from?

York: From PEO-SC at uOttawa. \$10,000 was added for PEO 2013

Waterloo B: It is in 2018 but do you have a single person that is guaranteed from your society that is 100% interested in chairing the conference?

York: Yes. Me and tiffany.

Executive: As a budget person, I was not a fan of seeing alcohol in your budget. Your sponsors will not be pleased with that.

McMaster: I know you guys are new and small, hosting a conference can create a big budget deficit. Really work with the execs so your budget is tight, because your engsoc will have to bail you out if you go over.

York: Right now, one of the school's goal is to have an exponential admission rate. That means we will have more human resources. But good point. We will work with exec.

Waterloo B: Is there a reason why you wanted to host AGM in particular?

York: TTC was a big factor. It was supposed to be done by 2016 and we didn't want to risk hosting PEOSC until it was ready.

Conestoga: I wouldn't rely on the TTC being done.

York: This was the third time they told us so it should be ok.

Executive: Is the organizing committee going to be just exec from your eng soc?

York: We were thinking of having VP's but under the VP's we were thinking of having directors, similar to working groups to plan the conference.

Waterloo B: I know you can't say, but when do you think you can get an answer from your dean?

York: As soon as we have the organizing team, which is summer 2017.

Waterloo B: Follow up, what do you think the chances are that your dean says no because of x,y,z?

York: I'll be honest, our faculty has a lot of money because we have a lot of donations, and it's planning to create another building in 2020, so I'm pretty sure the dean will be positive towards the conference because it would be a great opportunity to learn about the eng soc.

Waterloo b: so you're saying it's a small chance? Because it's hard to find a replacement in such a short amount of time.

York: I'm confident we won't flop

Discussion of candidate York leaves

McMaster: does \$42,000 seem like a lot of money to be raised in two years?

Executive: It's not two years, its summer 2017 start.

Executive: It is feasible to get funding in two years, but 2017 summer is a lot harder.

CFES: Congress gets support from CFES in sponsorship, and this conference doesn't get it for ESSCO, so that's something to consider as well.

Waterloo A: Isn't PEO-SC a completely different structure? Wouldn't it be harder to get sponsors based on what is happening at the conference?

Carleton: PEO sponsors PEOSC mostly, so they give a lot more in sponsorships. She may be referring to hotel costs and food as well.

CFES: As a smaller school that just did AGM, without established contacts, it's very difficult to get money. If they don't already have stuff established then it will be harder to get money.

Waterloo B: with the structure of the ESSCO council, not that we don't trust York, but the responsibility to host the conference will be on delegates and head delegates to create content. With VP Services, they should be checking in with them frequently. I think the main concern is do you think they will fail in not booking the hotel, not booking food, and not providing a room for plenary. It might not be the best conference, but they are trying, and if people are concerned about those three things then it might be something to consider.

Waterloo A: I'm concerned about the fact that they are waiting the year into the two year planning period before doing it.

Executive: Also having the committee composed of execs will be hard because they have a lot to do already, so they might be too busy.

Waterloo B: Mostly I'm playing a devil's advocate. I think it's a lot of York counting on York and I think they're betting on more than they can chew in a short period of time.

McMaster: Having a lot under the exec portfolio on top, this is the exec right now, and it will end right when they leave.

Executive: Is it the people right now or their future exec?

McMaster: The people right now.

Waterloo B: Did anyone understand if those are the people to pick for these conference? Or are they a placeholder for the execs that will come in?

ESSCO: We can clarify.

Carleton: I know we asked if she's going to be there, but if these are the current execs, are they still going to be around when the conference is happening.

Ryerson: She did say there are working groups but she said it's a lot of work for them to host the conference. I'm currently in the process of hosting a conference so it's a complete different situation.

Executive: I just wanted to say, York has been uninvolved with ESSCO, this is likely their first rodeo, but we can't be like no you can't host a conference because you've never done this before. Conestoga was a good example because they recently joined our society and they ran an excellent conference at AGM 2016. There needs to be work to be ironed out with York because I don't think they know a lot of this stuff, but having a conference bid when no one else has, I see tabling this bid and suggesting the bid at the teleconference so she can get a solid thumbs up for the dean. I don't think it's fair for her to know all of this stuff before giving us a chance to discuss it. I think we should give them the chance to reconvene with their dean and council, and come up with a proposal for the next TC.

CFES: If we motion to table, we should move it to FYIC to give her more time. If we expect her to get an answer in a month then she might not have time.

Executive: she is going to need to get started to plan, otherwise someone else will need to have time to bid.

Waterloo B: I would feel better if this wasn't AGM, maybe PM 2018 gives her more time but there are less people, people who need to get business done, and if things aren't happening the way they need to happen, then it can run itself more easily. Unless she is seriously interested in doing AGM then we can float that idea to her.

Straw poll to table to next TC (mostly yes)

Waterloo B: I think Mike should lead that discussion so it doesn't look like council is attacking her.

York Enters

Executive: summary of discussion: we have put a motion to table to vote on whether AGM 2018 will be at York. Right now I'm motivating the motion. We had a discussion and we have a couple concerns we want you to clarify. To begin, we like the initiative you're taking because York hasn't been as heavily involved and you might not have the background on how conferences run. The feedback is just details we expect most schools to have before we send a conference to their school and we just need some points of clarification. It's not laid out anywhere for the bid, and that is probably our fault, but in any case the four things are: the executive that you have to set up the conference that they are leaving and won't be here, because some of them are graduating. They seem like your council executive. That is a really big task for council exec to run a conference and be exec at the same time. It is way too late to start planning a conference in the summer. This needs to start now. It makes the risk of this conference flopping a little high with the time until the conference. The next thing is that we need a firm thumbs up from your dean. We would hate to be in a situation where the dean feels strong armed. We would all feel more comfortable if you had a talk with your dean and you get a firm thumbs up. Lastly, if you want AGM, then by all means. ESSCO PM 2018 might be something you want to consider as well. It's a smaller conference (3 days instead of 4). Last year we didn't have a host for PM so the execs got together and got it done in a hotel in Toronto. In an emergency situation it can be a low cost meeting and go. Since this is the first conference that York has hosted in a while, that is something you might want to consider. If you want AGM then you can, you can bid for any conference you would like. We like the initiative you're taking right now, especially without precedence, and we really want to give you this conference but we want a more firm foundation for this confidence.

York: First, exec are interested. Tony is doing a double major and the other two are in second year. They are council members, and it might be hard to work together so we will consider it. For the deans, he has been very positive towards the eng soc activities. He has sponsored a lot of events. We have been fully funded for other conferences we have attended and we will talk to him, but I am 95% confident he will be ok with it. For PM 2018, I wouldn't be there so that will be a problem. In terms of timeline, we will know that we have two years, so that is something to consider.

Executive: All the feedback we gave you was just stuff we discussed here. However you want to present the bid is up to you.

Chair: There is a motion to table this motion of voting on the bid for York University to host AGM 2018 to November teleconference. We will debate this motion right now. ESSCO has already motivated it, so we will move on to questions or clarifications.

Waterloo B: Do you think that's enough time if we table it for you to get a definitive answer?

York: I'm unsure how you can get a yes for a conference in 2018.

Executive: We aren't trying to put you in a spot here, we would just like to make sure we have as much info as possible.

Motion to table to the November teleconference

13:0:1

7. Other Business



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CFES: I sent you the link for the sheet. Could you please fill it out by Wednesday so we have something to talk about next week?

- 8. Adjournment**
Motion by Executive to adjourn the meeting
Passes 14:0:0

Motion 01:

Title:	Da Lootz (2016-2017 Operating Budget)
Mover:	Executive
Seconder:	
Spirit:	To pass the 2016-2017 operation budget
WHEREAS:	It is not currently passed
AND WHEREAS:	If it is not passed we cannot operate
BIRT:	The budget is passed
Result:	13:0:1 Abstention be the Executive
Discussion:	VPFA: This is the budget we went over yesterday.

- See appendix A

Motion 01

Title:	OEC Member Rights Reduction
Mover:	Waterloo A
Second:	Waterloo B
Spirit:	To reduce the abilities of OEC Only members
Whereas:	Currently, there is little difference between the abilities of OEC only members and full members.
BIRT:	Section B of the Constitution be changed to 4. b. OEC Only members shall be entitled to the following privileges: i. To put forward and second motions, and speak at Council and General meetings; ii. Have their Member Representative attend conferences with Council or General Meetings at Full Member rates; i. May attend meetings with written permission directly from the ESSCO Executive team. iii. ii. Bid for the Ontario Engineering Competition; iv. iii. Participate in the Ontario Engineering Competition; v. iv. Have members of their society stand as candidates for the Ontario Engineering Competition Advisory Board.
Result:	13:0:1 Abstention by the Executive
Discussion:	Friendly amendment by the executive to change it to written permission Waterloo A: Looking for a better word for attend as it doesn't seem to feel correct Executive: it's fine as is.

Motion 02:

Title:	Long Term Goals (I play multiple strategy games, including Age of Empires, Europa Universalis IV and Victoria II)
Mover:	McMaster
Seconder:	Ryerson
Spirit:	Define the approach to the strategic plan during the 2016-2017 year
Whereas:	The ESSCO Executive Team must have clear goals for the coming year
BIRT:	<p>The ESSCO 2016-2017 Executive Team perform the following tasks during their term</p> <ol style="list-style-type: none"> 1. Begin the Academic Report, by completing the content of the survey and determining how to distribute and collect information to and from both faculties and students 2. Create a long term plan to improve our partnership with OSPE 3. Set up the ESSCO fund 4. Set up controls to improve conference content
Result:	12:0:2 Abstention be the Executive
Discussion:	<p>McMaster: I hope that everyone can understand this motion. Ryerson and McMaster worked on this and we concluded it was clear as is.</p> <p>Executive: Number three to set up the ESSCO fund is a major hurdle. OSPE has shown interest in helping but it's not a promise at this point in time.</p> <p>McMaster: It's more of a goal. It's there to be worked on to the best of the team's ability and serve as a reminder.</p> <p>CFES: I advise you change the wording as it's rather vague as it stands.</p>



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Motion 03:

Title:	We need time to get SMART (SMART Goals 2016-2017 Term)
Mover:	Waterloo B
Seconder:	Western
Spirit:	To make our smart goals more realistic.
Whereas:	Council has mandated the ESSCO council to set SMART goals for the direction of ESSCO by ESSCO PM.
And Whereas:	The direction had not been discussed until ESSCO PM.
BIRT:	The ESSCO executive present their work plan for the October teleconference.
Result:	14:0:0 Passes
Discussion:	Western: Nothing further to add for motivation. Friendly amendment by the executive to change it to present their work plan



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Motion 04:

Title:	You're a BOARD! (Mandating ESSCO's Relationship with the BOA)
Mover:	Waterloo B
Second:	Windsor
Spirit:	To maximize the usefulness of ESSCO's Board of Advisors
Whereas:	A Board of Advisors has been formed to advise ESSCO
And Whereas:	ESSCO is not currently mandated to maintain contact with the Board of Advisors
BIRT:	The ESSCO President discuss the current standing and any issues relating to ESSCO with the Board of Advisors after each ESSCO conference plenary and at the beginning of their term in office.
Result:	14:0:0 Passes
Discussion:	Windsor: it's not necessary to add a mandate to contact the board for larger tasks.



Motion 05:

Title:	Let's Change Change Lab!
Mover:	Western
Secunder:	Waterloo B
Spirit:	To evaluate the benefits and feasibility of ESSCO attending Change Labs
Whereas:	ESSCO is attending the upcoming Change Lab and being sponsored by the change lab
And Whereas:	Change Lab fees are expensive and ESSCO does not necessarily have consistent funding set up to attend in the future
BIRT:	The ESSCO executives who attend this change lab make a report of the costs vs. benefits of the Change Lab for ESSCO being represented at the Change Lab for the November Teleconference.
BIFRT:	If the ESSCO executives find the Change Lab to be worthwhile, they investigate options for funding and make a recommendation to council for the November teleconference.
Result:	14:0:0 Passes
Discussion:	Chair: I recommend adding a timeline Western: We would like to see an evaluation of the change lab's cost versus benefits for future council members to decide if they want to send the executive. We want this to ensure its valuable Conestoga: We don't need to add a timeline as it already states by the November teleconference Friendly amendment to add November to the second BIRT

Motion 06:

Title:	Role of Director of Diversity
Mover:	Guelph
Second:	Western
Spirit:	Change the role of the Director of Diversity
Whereas:	The current director reaches out to elementary and high school students
And Whereas:	Services should be focused on ESSCO member schools
BIRT:	<p>2.3. The Director of Diversity</p> <p>2.3.1. The Director of Diversity shall be accountable to the Vice President, Communications. The director shall be actively dedicated to reaching out to women, aboriginal and other diverse groups, minorities, in elementary and high school and work to develop a support system for schools by facilitating communication between member societies diversity groups.</p>
Result:	14:0:0 Passes
Discussion:	<p>Guelph: Moving the mandated services to benefit university students from high school students.</p> <p>Western: We decided this because we wanted it more as a communication role and therefore we didn't move it under VP Services.</p> <p>Executive: I would like to have a formal amendment on moving it under VP Services so we can see where the council thinks it should be going towards.</p> <p>Waterloo B: I believe we should ask the Vice President Services herself.</p> <p>VP Services: I would really like this under my portfolio as it says services right in the description and it has caused confusion between me and the ice President Communications.</p> <p>VP Communication: I feel it would also be a better fir under the VP Services.</p> <p>Conestoga: Is this a friendly amendment?</p> <p>Exec: No it's a formal amendment.</p> <p>Waterloo B: It would work well for this year but maybe not for a future executive team.</p> <p>Vote on the amendment 10:1:3 Abstention be the Executive, and Waterloo B.</p>

Motion 07:

Title:	One of Us (Removal of OEC only membership)
Mover:	Conestoga College
Seconder:	Ryerson
Spirit:	To Abolish the "OEC only" ESSCO membership status.
Whereas:	ESSCO member school benefit from having more full status members; other schools should be encouraged to take on full membership.
BIRT:	<p>The ESSCO constitution Article 2, Section B, 4, will state</p> <p>OEC Only Members</p> <p>a. A "OEC Only Member" of ESSCO shall be a member society which has:</p> <p>i. Paid its most recent annual membership fee within 6 weeks of receiving an invoice for that fee;</p> <p>ii. Placed a bid at least once in the past five (5) years to host the Ontario Engineering Competition</p> <p>b. OEC Only members shall be entitled to the following privileges:</p> <p>i. To put forward and second motions, and speak at Council and General meetings;</p> <p>ii. Have their Member Representative attend conferences with Council of</p> <p>General Meetings at Full Member rates;</p> <p>iii. Bid for the Ontario Engineering Competition;</p> <p>iv. Participate in the Ontario Engineering Competition;</p> <p>v. Have members of their society stand as candidates for the Ontario Engineering Competition Advisory Board.</p>
BIFRT:	The ESSCO constitution Article 2, Section B, 5, will be removed. It is now under Article 2, Section B, 4.
Result:	Tabled to FYIC 2017 14:0:0
Discussion:	<p>Waterloo B: We talked about this yesterday and the goal was to bring it up now to have it noted in our minutes to give us time to go to our own schools and talk about the possible results of passing this.</p> <p>Waterloo A: Can we clarify exactly who is an OEC only member as of not to review and list who it OEC only.</p> <p>York: For limited members what privileges do they have for example Royal Military College.</p> <p>Executive: They have full privileges but that is due to a unique circumstance as they do not have a formal engineering society.</p> <p>McMaster: Passes their speaking rights to Andrew Cook.</p> <p>Cook: Can someone track down in the past minutes for when the OEC only member option was introduced to have a look at the discussion.</p> <p>Conestoga: I can look that up by FYIC 2017.</p> <p>Exec: First of all, our role with OEC is kind of a grey area right now. As it stands we get funding from a couple of different external organization. A member school bids for and hosts a conference similar to our other activities but similar to PEOSC, the OEC conference isn't technically an ESSCO Function. The logistics of telling any school that they can't attend OEC is kind of a grey area and we need some time to figure out if that's a thing we can actually do. As of this year the chairs have agreed that any school that isn't a member of ESSCO can't</p>

attend, but we need to ensure this for future generations. UofT approached us at PM and

York: Do OEC limited members pay \$0.10 a student every year even though they aren't bidding for OEC?

Exec: Yes

Waterloo A: They had all the same privileges except for voting and running for exec positions

Exec: In the past they have had some significant privileges, 0.10 cents per student makes sense per student at this time. It's a part of our strategic plan to have all Ontario schools united. OEC is a big selling point for those schools so if we can get them involved in some capacity, it's better than none. If I was an OEC member school and we struck having them in the policy I would feel strong armed and less likely to cooperate with ESSCO. The only school that is an OEC member is UofT and they approached us and asked if they could be involved as an OEC member. They have a huge student body and they bring a lot of money even though its 10 cents per student

Conestoga: if we prohibit schools from coming to OEC it also bars them from CEC. So if we don't include them then they

Waterloo A: Is UofT apart of CFES?

Exec: Yes. ESSCO is not a part of CFES because CFES members are the engineering societies

CFES: Even though they are members, they don't participate and they proxy their vote a lot

Exec: It's worthwhile to note that since they don't show up to anything besides OEC they pay 10 cents a year without doing anything else

Waterloo b: Part of the problem is Queens has been attending OEC without paying any fees. If anyone is leaning towards the motion for that reason, we shouldn't do it out of spite. The best thing we can do for ESSCO is since we are representing all schools under Ontario, I feel like if we're pushing them away, then this is not the right way to attract schools to join

Guelph: What's the ramifications of telling them that they can't attend OEC?

Exec: Logistically, an ESSCO member school administrates OEC, so if the member schools and goes to the chair and says a school can't attend, they cannot send queens an invitation. In an official capacity, it is kind of a grey area so I wanted to push this discussion

Carleton: Is queens allowed to host OEC?

Exec: Not currently. Only ESSCO member schools can.

CFES: If this is tabled to FYIC, you'll be able to see the ramifications because it's after OEC.

Exec: Unless they choose to join our membership before then.

Carleton: How do other provinces do their memberships? If they have any similar situations like this, how do they handle it?

CFES: As far as I know, other regions don't have this issue. The follow up with them in terms of how ESSCO doesn't own OEC to ask other members how they deal with that if they actually own their regional competition.

Exec: QCESO doesn't have all of their schools.



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	<p>McMaster: Just to provide some context, mac dropped from the CEFES and we weren't allowed to compete at CEC. I feel like with this, we shouldn't get to pick and choose what is useful with ESSCO and what membership you take. One of the things we provide is OEC so you're either all in or all out. One of the things we noticed was that we thought it wasn't necessary but now our students can't compete at CEC so we see the value of CFES</p> <p>CFES: The CFES owns CEC so it's a different situation but we can look into that</p> <p>Exec: This is becoming a little circular and we need to decide what our role is with OEC so how about I find out what that is. What this comes down to is do we have the power to tell schools they can't attend. If we have to strong-arm them or let them be OEC members. We need to know exactly what our power reach is so we can't make an educated decision until then.</p> <p>Waterloo A: Amendment to take limited members area out of the motion.</p> <p>Conestoga: This is friendly.</p>
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Motion 08:

Title:	Bring back the engineering essay contest
Mover:	Carleton
Seconder:	Ottawa
Spirit:	Bring back and trial the essay writing contest
Whereas:	The essay writing contest did not happen last year due to shaky sponsorship.
And Whereas:	Hydro One agreed to sponsor the competition this year onwards.
And Whereas:	ESSCO is looking to increase outreach and improve engineering soft skills.
BIRT:	The VP Services of ESSCO will look into running an engineering essay-writing contest and will present the results at the November TC.
BIFRT:	If the contest is feasible, the VP Services will organize the essay-writing contest.
Result:	14:0:0 Passes
Discussion:	<p>Carleton: We looked into this yesterday and found that Hydro One agreed to sponsor this event and we were disappointed to see that this wasn't used.</p> <p>Waterloo B: I wouldn't count on it as it was stated out loud by an exec and may not be in writing from Hydro One.</p> <p>Windsor: Going forward, we thought a gala prize would be much more fitting for the students and would draw students.</p> <p>Western: Talking to OSPE would be a good idea as they may want more participation.</p> <p>Exec: We met with OSPE yesterday and they have already expressed interest.</p>

Motion 09:

Title:	Update the President's accountability section in ESSCO's
Mover:	York
Secunder:	Carleton
Spirit:	To minimize the redundancy by partially updating the accountability section of the president in the ESSCO Policy Manual
WHEREAS:	Transitioning of incoming and outgoing teams is crucial for the success of the organization
AND WHEREAS:	Among the listed duties in the Section 1.2.1 of the Policy Manual, Article 10 and 11 are similar and redundant.
BIRT:	<p>The ESSCO Policy Manual, Section 1.2 President, Subsection 1, Article 10 and 11, be amended as follows (add and renumber as necessary):</p> <p style="padding-left: 40px;">10. Create a <u>unique transitioning</u> document for the incoming President with a summary of all relevant previous activity and recommendations for future actions <u>while ensuring every incoming Council member receives their transitioning documents from their predecessors</u> and 11. Ensure that incoming Council is provided with documentation outlining all relevant past activity.</p>
Result:	1:0:13 Motion Fails to Carry
Discussion:	<p>York: After reading this I thought it was about creating transition documents and ensuring the council has access to the documents to make sure they are well informed and there are no redundancies. The president should ensure that these documents exist so the council gets proper documentation.</p> <p>Conestoga: Can I offer a friendly amendment to change council to exec.</p> <p>York: It is friendly.</p> <p>Waterloo B: This is not redundant in my opinion. If this is not clear to all then we should look at it more. If it is not in their mandate currently (the executive) then there is an issue.</p> <p>Executive: As I understand if it would like me to create a document for the next president and council.</p> <p>Waterloo B: I recommend to not move the motion and to amend the motion.</p> <p>Executive: Would it be valuable to clarify that the document gives access to all relevant document?</p> <p>Waterloo B: That may be valuable.</p> <p>Executive: This sounds like a completely different motion now from the original.</p>



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Appendix A

Description	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget
INCOME				
Membership Fees 1	\$ 4,046.00	\$ 3,460.86	\$ 4,480.72	\$ 5,200.28
Corporate Revenue	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ -
Merchandise Sales	\$ 160.00	\$ 292.00	\$ 325.00	\$ -
ESSCO PM	N/A	N/A	\$ 3,560.00	N/A
TOTAL INCOME	\$ 5,206.00	\$ 5,252.86	\$ 9,865.72	\$ 4,394.39
EXPENDITURE				
Administrative - General				
Bank Charges	\$ -	\$ -	\$ 24.75	\$ -
Miscellaneous Administrative Expenses	\$ 31.74	\$ -	\$ -	\$ -
Website/Online Storage				
Domain Fee	\$ 14.63	\$ 14.63	\$ 14.68	\$ 14.63
Web Hosting Fee	\$ 107.88	\$ 131.88	\$ 131.88	\$ 131.88
Google Drive Storage	\$ -	\$ -	\$ -	\$ -
Box.net Fee	\$ 450.00	\$ 450.00	\$ -	\$ -
Malware Protection	\$ -	\$ -	\$ 89.99	\$ 100.00
Promotional Expenses	\$ 35.30	\$ -	\$ -	\$ 150.00
Executive Expenses				
Business Cards	\$ 106.11	\$ 55.36	\$ -	\$ 96.05
Hardhats	\$ 77.01	\$ 62.56	\$ 94.16	\$ 100.00
Travel Reimbursements		\$ 200.00	\$ -	\$ 300.00
Conference Delegate Fees - Change Lab	\$ 150.00	\$ 150.00	\$ -	\$ -
Conference Support				
PM Support	\$ 500.00	\$ 500.00	\$ 4,361.29	\$ 500.00
FYIC Support	\$ 500.00	\$ 521.67	\$ 500.00	\$ 500.00
AGM Support	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Project Expenses				
Outreach Shirts	\$ 971.33	\$ 567.82	\$ -	\$ 700.00
Directorship Travel Reimbursements	\$ -	\$ -	\$ -	\$ -
New Initiatives	\$ 121.36	\$ -	\$ 268.00	\$ -
Travel Bursary	\$ 1,000.00	\$ -	\$ 350.00	\$ 1,250.00
Swag Purchases				
Patches	\$ -	\$ 553.90	\$ -	\$ -
TOTAL EXPENDITURE	\$ 4,565.36	\$ 3,707.82	\$ 6,334.75	\$ 4,342.56
DEFICIT/SURPLUS	\$ 640.64	\$ 1,545.04	\$ 3,530.97	\$ 51.83



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