
Agenda – October Teleconference

Date: OCTOBER 23, 2016

Location: Teleconference

Call to Order: 7:03 pm October 23rd 2016

Minutes:

Absent: University of Toronto

Call to Order:

1. Adoption of the Agenda

Motion by Executive to Approve the Agenda

Seconded by: Windsor

Passes 14:0:1

2. Adoption of the Minutes

a. President's Meeting Minutes

Seconded by: Waterloo B

Passes 14:0:1

Chair: We will now vote on the both of these. Moving on, did someone vote last time and not this time?

3. Executive Updates

Mike: I'll cover the presidential work plan first. We discussed this at PM and we went over how that we don't know what to have in them until after PM as you decide what you want us to do at PM. You allowed us to have this prepared for this teleconference so they are all complete and done. They go over the same material we discussed at PM. We added on the new mandates you added as well at PM. I won't cover it all as we already went over this in the interest of time. Queens's membership status, we have been back and forth several times. They are not set up to be full members as of right now. There was also an issue of funding. I did all I could to try and resolve these issues to accommodate them. But I think given their current set up they are not ready to be full time members but they are rather interested in being OEC only members. They will have to submit their letter of application to the council before being approved. They may also send one delegate/rep to each conference each year. At the end of the day we all agreed that they cannot be a full member. I'm hoping to attend their external relations committee meeting next week to see how that is and hopefully receive their letter application. I will not go any further into that until I have the letter from them.

Change lab, myself, Robert, and Jocelyn attended the lab and there was good things and bad. There was a rather large presence of people there that may be not as used to owning an idea vs helping. Jocelyn will be sending out my report on the lab. Until we secure sponsorship I don't feel that it would be worth the investment. All of our directors have been filled spare the ESSCO fund. Ruth the new director will be speaking later. Queens park day is coming up next week and it's a good time to network and I'll be presenting to the assembly. We will be meeting with OSPE that night to go over a few things like the fund and a permanent mailing address.

VPFA: I went to send the cheque to peo-sc and discovered an issue with the bank signing authorities. This is being sorted out. I gave you all access to the google drive with all of our updated documents and minutes with view only statuses to ensure it doesn't get filled with junk.
Work plan, is available for everyone's reading.

VP Services: First thing, I have hired both of my directors, Outreach and Diversity. I have had my first meeting with both of them. I went to meet with Canadas Wonderland and there was an error so we have to reschedule that one. I have finished the essay plan so you can all read that. I have met with the three conference leaders to go over content and what council wants from them.

VP Comm: Introductions, there's a couple thing I have to go over, the first is a potential OSPE collaboration. I had a meeting with them last Friday with their communications department to have a few articles and such like with them. Last week I went to the Hamilton Halton engineering week event. I sat at the OSPE table so I was able to talk to them as well. They were interested in doing workshops with us. I hired my director of website security as well.

President: I forgot a few things. I did reach out to our board of advisors and the OEC team to see that we do in fact have the ability to bar people from partaking in OEC. Moving to the motions.

4. Motions: See Appendix A

Motion 01: Making the Ontario Ambassador an ESSCO Position (Making the Ontario Ambassador Great Again!)

Motion 02: Maintaining a Relationship with OSPE (#AnEngineerWasHere)

Motion 03: Tracking ESSCO Motions (We're lost, we're lost, we're lost, we're lost, we don't know where we are!)

Motion 04: Clarifying the Responsibilities of the ESSCO President

5. Work Plans Presentation by Executive

President: I went over my active work plan items. I have distributed my work plan already. Please take the time to go over it as you asked for it. We will be going over this again at FYIC.

VPFA: I went over this in my updates as a mistake. It's available online/ on the email. I forgot to mention that I met with the leaders of Destination Imagination. It's a life skills/Engineering challenge competition for people from elementary through to university. It's a great way for ESSCO to get involved with outreach.

VP Comm: So, there's one thing that I wanted to mention about my work plan. I went over this with some of you about the maintenance of contact information. I was hoping as ESSCO we can change that as I feel it's a little strange to have the personal phone numbers of the members.

VP Services: There's a lot of stuff here that's repeated as a lot of my responsibilities that are repeated in my mandates. If you have any new ideas that you think council should be a part of please let me know. I'll be getting in touch with you soon for NEM stuff.

Chair: If there's any more you want to know about the work plans please email us and talk to us. If you'd like a change made just contact us as there may likely be an issue and would be good material for a future motion.

6. Other Business

OSPE Seminar by VP Services

VP Services: On October 5th Jocelyn sent out an email and attached to that email was a document filled with the OSPE topics that we will be hosting throughout the year. From council I wanted to know what you wanted to see at future conferences. Any specific ones you wanted? Most seminars are meant to be 2 hours with questions included. I'm assuming you have all read it, or would you like to get back to me on that? Please go speak to your councils about this. I'm going to ask that you take this to your council and email me your two best picks.

Plan for Essay Contest by VP Services

VP Services: I also assume you read this document. I have come up with an essay contest plan. One of the important things in the document we are unsure about sponsorship but PEO has offered, we have also thought about a registration fee. Another thing is essay topics.

President: We have been offered 500\$ sponsorship to run an event with their name on it or to purchase promotional material. Our timeline is in the dark as of right now. I was not aware of anything to do with HATCH. They gave us money to do an event and I thought that it would be best used as a prize scholarship. We do not have a minimum number of entries put in place as of just yet and it may not be a good idea as it wouldn't be fair to afterwards tell them they didn't have enough people partake.

Discussion by Director of Student Affairs

Director SA: Introductions, I'll be speaking to you all later and looking for your ideas for all of these surveys. I think that it would be cool to reach out to recent grads to see how well they have been prepared for the workplace.

President: To clarify we don't have a director of the ESSCO fund at the moment as we are still unsure about the fund but we will be meeting OSPE soon to go over it.

CFES: We just had our fall meeting and I have info for you all. CDE has their schedule posed and they will be having three streams running at the same time and are thinking of a fourth. Their keynote speaker will have live translation for any of you bringing students that require it. Congress has asked you to do an initial registration to gather numbers. Their small school travel fund has closed, there are some small schools in Ontario and none of you applied. There was some money left over so we have reopened it unit November 4th. In the past at Congress ESSCO has had a meeting suite to have some discussion among the ESSCO council about voting and motions. The second round of applications for Congress will be going out hopefully next week and will probably be open to the third week of November.

President: We will have to have another meeting to go over Queens' status as it will require a lengthy talk and a 2/3 majority vote.



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7. Adjournment

Motion by Executive to adjourn the meeting

Seconded by: Windsor

Passes: 13:0:2

Chair: Thanks all. It was long but important.

APPENDIX A

Motion 01:

Title:	Making the Ontario Ambassador an ESSCO Position (Making the Ontario Ambassador Great Again!)
Mover:	Waterloo B
Seconders:	Waterloo A
Spirit:	For Ontario member societies to receive more effective national representation by improving collaboration between the provincial and national organizations.
Whereas:	The Ontario Ambassador is not currently an ESSCO position and as such the Ambassador does not have access to the same information as the ESSCO executive.
And Whereas:	The role of the CFES Regional Ambassador will soon expand to include duties such as representation and advocacy on behalf of their Region, which will require inner knowledge of the Region's governing body (i.e., ESSCO).
And Whereas:	The Ontario Ambassador should be directly involved with ESSCO's executive council and attend all relevant meetings in order to best represent the values of Ontario member societies to the CFES and other external bodies.
And Whereas:	Other Regions have their regional President or a Vice-President act as their Ambassador, but the Ontario Ambassador role does not fit within any of ESSCO's current executive positions.
And Whereas:	It was the consensus of the Ontario member societies at the CFES President's Meeting 2016 that the Ontario Ambassador should be incorporated into ESSCO as a new position.
BIRT:	<p>The ESSCO Policy Manual be amended as follows:</p> <p>4.2. Connections to Other Student Organizations</p> <p>4.2.1. Canadian Federation of Engineering Students (CFES)</p> <p>1 The CFES Ontario Ambassador acts as the official liaison and representative on behalf of Ontario member societies and ESSCO between ESSCO and CFES;</p> <p>2 The Ontario Ambassador will attend the following conferences: ESSCO will extend an annual invitation to a CFES representative to the following conferences:</p> <p>a President's Meeting (ESSCO PM),</p> <p>b First Year Integration Conference (FYIC), and</p> <p>c Annual General Meeting (AGM);</p> <p>3 At each of these conferences, the Ontario Ambassador CFES representative will be given at least an hour to conduct a CFES session if needed; and</p> <p>4 The Ontario Ambassador will attend all ESSCO teleconferences.</p> <p>4 For all ESSCO conferences, representatives from the CFES will be charged no greater than the ESSCO member society representative delegate fee.</p> <p>5 For all ESSCO Conferences, the Ontario Ambassador will have their delegate fee waived.</p> <p>5 The Ontario Ambassador will receive the same speaking rights as the ESSCO executive</p>



	<p>6 The Ontario Ambassador will be included in all discussion among the ESSCO executive pertaining to the Organization.</p>
BIFRT:	<p>Elections for the Ontario Ambassador continue to happen at the CFES Congress and the Ontario Ambassador serve the same term as outlined in the CFES governing documents.</p>
BIFFRT:	<p>The ESSCO council and executive discuss the future of this position and make any further necessary amendments to the governing documents to facilitate this transition at ESSCO FYIC.</p>
Result:	<p>Tabled to FYIC 2017 13:0:2</p>
Discussion:	<p>Chair: There's a few typing errors that have to be sorted out. Technically it would be out of order but we should still talk about it.</p> <p>Waterloo B: Introductions, this is based on what we went over at CFES PM. It's aimed to have the CFES member as a part of the 'inner circle' so they can better represent us. I think a bigger part of that is to have their fees waved. I had a discussion with you all as to how they could be waved, mainly in that they were incorporated into the conference costs, or that ESSCO increases its sponsorship. We will have to approve both of these and to talk about it at FYIC. I hope to have this sorted out by congress so anyone running for the position has it all ready for them and are aware of what they are getting into. We may want to in the future put them into an executive structure.</p> <p>Ontario Ambassador: I spoke to this at CFES PM, I felt that I was at a disadvantage in the way that I'm distanced from the team. I felt that it would be a unique circumstance for me as I did not have proper transitioning but I reached back to a previous ambassador and they felt that they would also agree with this motion to help the connection. I think this is temporary to help set up for congress.</p> <p>VPFA: This is something we should be bringing up but it isn't something we should decide on today. We should speak to this further at FYIC but keep it in the paperwork today.</p> <p>McMaster: Introductions, I agree that this should be put in the minutes but I suggest we table this to FYIC so we can talk in person.</p> <p>VPFA: Another thing is that ESSCO doesn't have a voice as to how this would work at Congress.</p> <p>Waterloo B: ESSCO doesn't really have a say as to who the ESSCO exec is as an individual. Ideally we would hope they would work with the current team structure. The only difference is that U of T and Queens would have votes but we didn't seem to think that this would be an issue. But we should maintain a timeline so that our ambassador is elected around the same time as everyone else.</p> <p>President: The thing that the council really agreed upon was the communication barrier so as a gesture of good faith we have set up a chat with the ambassador anyways. I think it's just the right thing to do.</p>

Motion 02:

Title:	Maintaining a Relationship with OSPE (#AnEngineerWasHere)
Mover:	Waterloo B
Seconder:	McMaster
Spirit:	To ensure Ontario Engineering Societies know about important OSPE initiatives as they are happening
Whereas:	OSPE is an advocating body for engineers and it has been the goal of ESSCO to develop a closer relationship with them for several years.
And Whereas:	OSPE has lead several advocacy initiatives with the national and provincial government, but student societies did not hear about this in time to be a part of any action.
And Whereas:	This is more important to our student bodies than car insurance.
BIRT:	The ESSCO Executive express to OSPE the strong desire of the societies they represent to be updated on all issues pertaining to engineering advocacy, so that they have an opportunity to be heard and involved.
BIFRT:	The ESSCO Vice President Communications speak with OSPE at least quarterly, and update council accordingly.
Result:	Passes 14:0:1
Discussion:	Waterloo B: Introductions, this is just in the spirit from what came from PM. This is just so we can have more advocacy discussion going on in the future with OSPE. Chair: Seeing noting I will call the question.

Motion 03:

Title:	Tracking ESSCO Motions (We're lost, we're lost, we're lost, we're lost, we don't know where we are!)
Mover:	Waterloo B
Second:	Windsor
Spirit:	Ensuring a history of ESSCO's Motions are easy to find and reference for future use.
Whereas:	The ESSCO Policy does not mandate any ESSCO Executive to keep track of ESSCO motions besides in the meeting minutes.
And Whereas:	The current VPFA is doing this and the results have been positive and resulted in a more transparent ESSCO.
BIRT:	<p>Section 1.5.1 of the ESSCO Policy Manual be updated as follows:</p> <p>10 Take minutes at all official ESSCO meetings, and give them to the VP Communications for publishing to the ESSCO website within two weeks of the meeting;</p> <p>11 Continuously update a document containing all ESSCO motions (organized by title, mover, spirit, whereas, BIRT, and date) within two weeks of the date they are proposed, to be available to the ESSCO council throughout the year.</p>
Result:	Passes 11:04
Discussion:	<p>Chair: How do you want this sorted out?</p> <p>Waterloo B: It's an excel sheet. I would just like to see it continue on as it stands.</p> <p>Chair: I'll now call the question.</p>



Motion 04:

Title:	Clarifying the Responsibilities of the ESSCO President
Mover:	Waterloo B
Seconder:	Carleton
Spirit:	To clarify the responsibilities of the ESSCO President as expressed in the Policy Manual
Whereas:	The current language is vague and confuses two different responsibilities.
And Whereas:	It should be the responsibility of the president to transition his successor as well as ensure that the current ESSCO Council has access to all relevant information from past councils.
BIRT:	Section 1.2.1 of the ESSCO Policy Manual be updated as follows: 10 Create a unique document for the incoming President with a summary of all relevant previous activity and recommendations for future actions; and 11 Ensure that incoming Council is provided with documentation outlining all relevant past activity from the past council, necessary to give context to the organization as it stands.
Result:	Passes 13:0:2
Discussion:	Waterloo B: Last motion, this was to clarify what we went over at ESSCO PM. It's to split this into two distinct responsibilities. Chair: I'm now going to call the question.