
Agenda – March Teleconference

Date: March 23rd, 2017

Location: Teleconference

Call to Order:

Minutes:

Absent: Queens, University of Toronto

Call to Order:

- 1. Adoption of the Agenda**
Motion by Executive to Approve the Agenda
Seconded by: University of Ottawa
- 2. Adoption of the Minutes**
 - a. February FYIC Minutes
Seconded by: University of Ottawa
- 3. Executive Updates**

President: Working groups was talked about at FYIC. We talked about it after FYIC to move it forwards. We agreed that we would come up with the official form. It is attached to the email. Andrew Cook has already sent an outline for two initial ideas he wants to work on. First is on tuition. The second is admin stuff about roles for the group. I'm waiting on Andrew to draft a document as of right now. Change Lab, we have attended change lab and put together a report on it. We agreed it was valuable but was too expensive. We have secured funding for ESSCO for the future. I've been in touch with the mayor of London, he has some initiatives for outreach with the local high schools. He wants to make a case to increase the number of technical classes in school (k-12). Tuition can increase 5% per year if the whole university doesn't increase over 3%. They are piling it in technical classes with high costs anyways so they can get more money.

VPFA: Hello, not a lot is going on. Transition documents are going on. Minutes this month will take a while as exams go until the 28th of April. My job is almost at an end so it's slow.

VP Services: Nem is all done, the video has been sent off to OSPE. Ryerson will be presenting today. Steven will be going on behalf of ESSCO. Please volunteer for the math and science day. Essay contest hasn't had a lot of responses so far. We do not have a chair for PEO 2017, this is an issue as they normally would be planning by now.

VP Comm: We started the new website. It's being fixed as there are a few issues.

- 4. Member Motions**
 - Motion 01:** Know the Land (Indigenous Land Acknowledgements at Conferences)
 - Motion 02:** Two Birds, One Stone (Policy Manual Clarifications)
 - Motion 03:** Who Even Reads These Anyways? (Statement of Understanding for New Member Representatives)

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- 5. Discussion Topic:** Creation of an ESSCO policy paper library that ESSCO can use to substantiate its stances and conduct its advocacy and lobbying by Waterloo A

6. Other Business

Survey: <https://fr.surveymonkey.com/r/EsscoSurvey>

Working Group Form

Ruth: Introductions, the survey is done and seems to be rather good. Please spread it about so we can get good results. The link has been included in the agenda. Please give it to your council.

Change Lab

Matt: Intro, I attended the change lab in Kingston along with two other students. I was asked by Mark Abbot to sit in on the global engineering certificate. They wanted to see how they can get more traction with it in school. They require three courses; they can go to their school's staff to see if their classes already fall into the requirements for the certificate. They also require 120 hours of volunteering, such as your society. Currently only Memorial University has the certificate and they want ESSCO and CFES to spread it more. I would like to reaffirm the importance of the Engineering Change lab as it is an amazing way to talk about current issues.

7. Adjournment

Motion by Executive to adjourn the meeting

Seconded by: Waterloo A

Appendix A

Motion 01:

Title:	Know the Land (Indigenous Land Acknowledgements at Conferences)
Mover:	Waterloo A
Seconded:	McMaster
Spirit:	To request that all future ESSCO conferences include an indigenous land acknowledgement at the beginning of their opening ceremonies
Whereas:	It is important to express gratitude, appreciation, and respect to those whose territory we reside on, and recognize Aboriginal people as traditional stewards of the land on which we now conduct our affairs
And Whereas:	Other engineering student-related organizations, such as the Canadian Federation of Engineering Students and Engineers Without Borders, have included land acknowledgements at the beginning of their conferences (e.g. CDE, xChange)
And Whereas:	The national conversation around indigenous reconciliation has never been more prominent than now, and Ontario engineering students should show their support
BIRT:	The new activity agreements for all ESSCO conferences shall require that conference organizers include an indigenous land acknowledgement at the beginning of the opening ceremony.
BIFRT:	The VP Services shall contact the chair(s) of the following ratified conferences and request that they include an indigenous land acknowledgement at the beginning of their conference's opening ceremony: <ul style="list-style-type: none"> - AGM 2017 (Host: Waterloo) - PM 2017 (Host: Guelph) - FYIC 2018 (Host: Lakehead) - AGM 2018 (Host: York)
Result:	Passes 11:0:2 Noted Executive Abstain
Discussion:	Waterloo A: Motion speaks for itself. I think it'll be good to do this and the BIFRT deals with the case of already confirmed conferences

Motion 02:

Title:	Two Birds, One Stone (Policy Manual Clarifications)
Mover:	Waterloo A
Seconder:	Windsor
Spirit:	To clarify which ESSCO executive is responsible for overseeing the Director of Diversity and rename the Director of Website Security
Whereas:	The VP Services is responsible for overseeing the Director of Diversity, and the VP Communications is not
And Whereas:	The role of the Director of Website Security no longer has a strong focus on security, but rather on the design and maintenance of the website itself
BIRT:	<p>The ESSCO Policy Manual be amended to read:</p> <p><u>1. Executive</u></p> <p>1.4 Vice President, Communications</p> <p>1.4.2. The ESSCO Vice President, Communications shall oversee the following positions:</p> <p style="padding-left: 40px;">1 The Director of Diversity</p> <p style="padding-left: 40px;">12 The Director of Website Development Security</p> <p><u>2. Directors</u></p> <p>2.6. The Director of the Website Security</p> <p>2.6.1 The Director of Website Development Security shall be accountable to the Vice President, Communications and be in charge of maintaining the functionality of the ESSCO website and wiki accounts. In the event that these accounts experience malware or technical issues, it is the responsibility of the director to address and resolve these issues in a timely manner.</p>
Result:	Passes 11:0:0
Discussion:	Waterloo A: The motion speaks for itself, its removing it from where it was to where it needs to be.

Motion 03:

Title:	Who even reads these anyway? (Statement of Understanding for new Member Representatives)
Mover:	Waterloo A
Seconder:	Windsor
Spirit:	To ensure that new Member Representatives (i.e. VP Externals) who are joining ESSCO Council are aware of their responsibilities to ESSCO
Whereas:	Not every member representative may read the ESSCO policy manual and become aware of their responsibilities as defined in Section 3: Member Responsibilities
And Whereas:	ESSCO is better able to achieve its goals and objectives when members are aware of their duties and are actively contributing
BIRT:	<p>The ESSCO Policy Manual be amended to read:</p> <p><u>1. Executive</u></p> <p>1.5 Vice President, Finance and Administration</p> <p>1.5.1. The ESSCO Vice President, Finance and Administration shall perform the following duties:</p> <ul style="list-style-type: none">14 Sit on the Board of the Engineers Foundation and attend all meetings as necessary; and15 Present a Statement of Understanding that outlines the member responsibilities of Section 3 to each incoming Member Representative at AGM and ensure that all Statements are signed; and1615 Provide a comprehensive transition document to be amended by their successors.
BIFRT:	<p>The ESSCO Constitution be amended to read:</p> <p><u>ARTICLE 2 – MEMBERSHIP</u></p> <p>Section B: Types of Members</p> <p>2. Full Members</p> <ul style="list-style-type: none">a. A “Full Member” of ESSCO shall be a member society which has:<ul style="list-style-type: none">i. Paid its most recent annual membership fee within 6 weeks of receiving an invoice for that fee;

	<p>ii. Had its Member Representative attend at least seventy-five percent (75%) of Council meetings since the beginning of the member society President's term as stated in that society's governing documents;</p> <p>iii. Had its Member Representative sign the Statement of Understanding upon receiving it from the VP Finance and Administration;</p> <p>iv. iii. Placed a bid at least once in the past three (3) years for at least one ESSCO conference; or have hosted at least one of the following conferences in the past three (3) years: the Canadian Engineering Competition, the Conference on Diversity in Engineering, and the Canadian Federation of Engineering Students Congress.</p> <p>v. iv. Placed a bid at least once in the past five (5) years to host the Ontario Engineering Competition;</p> <p>vi. v. The stipulation outlined in section iv-iii will be waived if the member society joined ESSCO within the past five (5) years.</p>
BIFRT:	The Vice President, Finance and Administration shall create the Statement of Understanding by AGM 2017 and ensure that hardcopies are available for new Member Representatives to review and sign at AGM 2017.
Result:	Tabled to April TC 11:0:0
Discussion:	<p>Waterloo A: It's to ensure that new members understand their roles in ESSCO. I wanted to put this forward to ensure that we are all aware of our duties. We should be aware of these responsibilities at all time. It should fall on the member societies to sign and understand this.</p> <p>VP Fa: What do you want on the form exactly? It seems like it's a binding document but has no consequences.</p>

Appendix B

Discussion Topic:	Creation of an ESSCO policy paper library that ESSCO can use to substantiate its stances and conduct its advocacy and lobbying
Mover:	Waterloo A
Discussion Details:	<p>ESSCO has always done advocacy to an extent, but given the past year's situation regarding engineering accreditation, it may be a good idea to create a library of research-backed policies in the future that represent the opinion of Ontario engineering students. The ESSCO President could then use these policy papers to advocate on our behalf when meeting with OSPE, PEO, and provincial and federal government officials.</p> <p>Here are some examples of well-researched policy papers from the Ontario Undergraduate Student Alliance on various provincial-facing topics:</p> <ul style="list-style-type: none">- Student Employment: http://bit.ly/2cTxuAH- Teaching and Assessment: http://bit.ly/2n8kDhg- Ancillary Fees: http://bit.ly/2mY65Ad <p>The above papers are very long and it is unnecessary to fully read them, but they provide an idea of what an end-goal may look like for this proposal. One thing to notice is the format of the papers. Each section includes 3 key things:</p> <ol style="list-style-type: none">1. Principle – A goal, belief, or value2. Concern – How the status quo fails to address the principle(s)3. Recommendations – Actionable calls-to-action that can be advocated for <p>Discussion points:</p> <ul style="list-style-type: none">- Does Council want a policy library?- If so, what topics should we focus on and how will we select them?- Who will the policy papers be written by and how will the authors be chosen?

Discussion:

Steven: Intro available in the email.

President: This is maybe a discussion we should be having after we see what comes from the working groups.

Western: I think that we already have working groups in place already working on these things.

Steven: A library of policy papers would be member driven. We can keep all records in the library for example four years.